

Registration Instructions

[SummerWorks](#) program registration happens from within your **Connect2Careers Job Seeker Account**. If you don't have an account yet, you will need to create an account first. Follow these instructions to create/login to your Connect2Careers account and then to register for this annual SummerWorks program:

1. Click button: **Register Now!** (URL: <https://www3.i-trac.org/C2CJobSeeker/Login.aspx>). This link will go to the Connect2Careers login page:

CONNECT2CAREERS
a program of Worksystems

Welcome to the Portland Metro Connect2Careers (C2C) Job Seeker Portal

This is your personalized job seeker portal where you can learn about, register and interact with a variety of job seeker tools and programs for youth ages 16-24:

Sign up and attend a FREE Work Readiness Training or other work-based training orientation courses.

Register for this PAID work-based training opportunity. Registration available annually in the spring and early summer.

Be the first to learn about opportunities like paid internships, and skill building and education programs that help you prepare for jobs.

Access and utilize the job & internship matching tool powered by LaunchPath

⚠ If you participated in SummerWorks or NextGen before, you may already have an established Connect2Careers account which needs you to create a password. Click [Forgot/Reset Password](#) to setup a password using your account email (likely the same as your LaunchPath account email).

Username

Password

[LOGIN](#) [HELP](#)

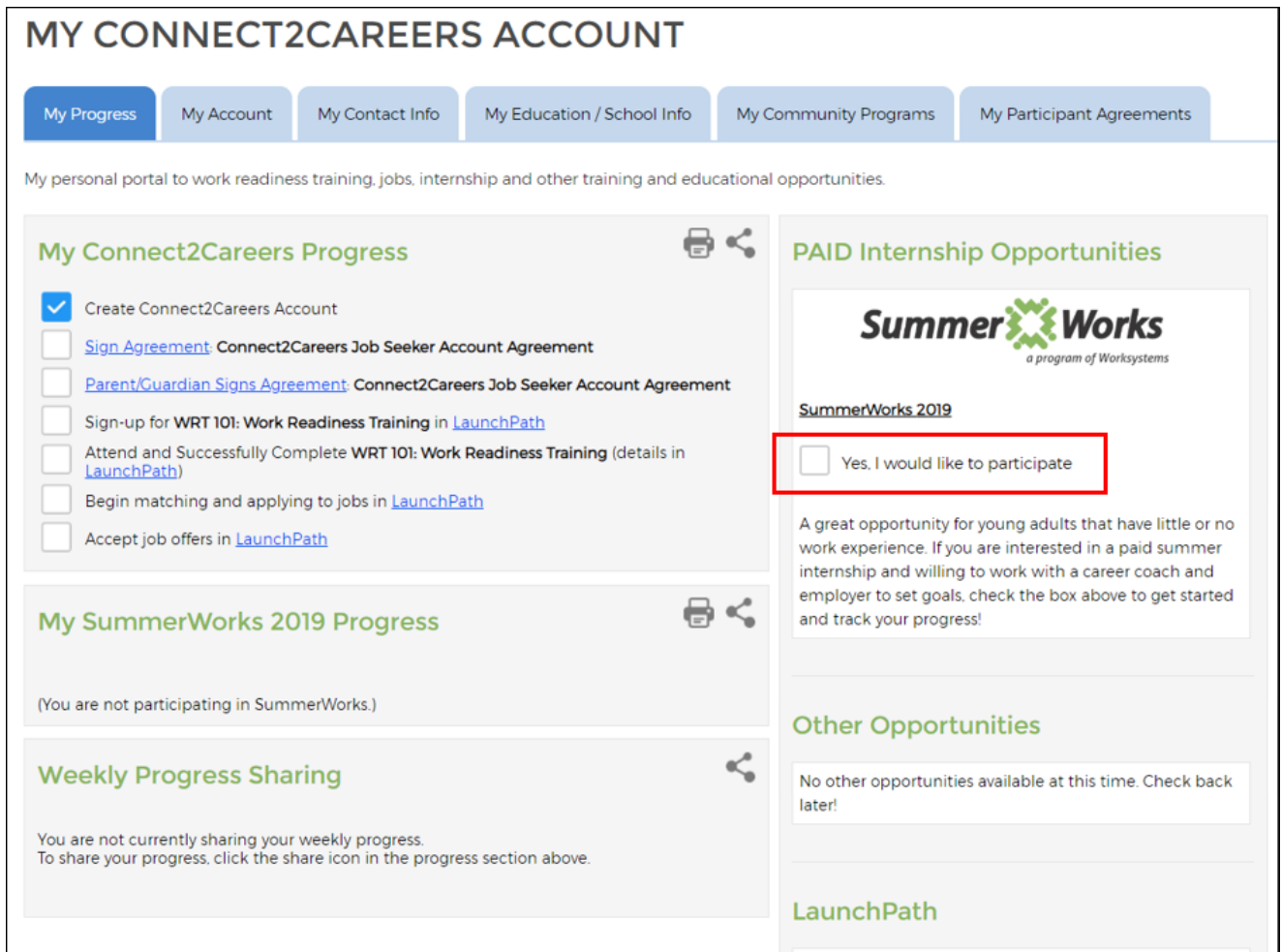
[New Job Seeker Account](#) [Forgot/Reset Password](#)

2. Follow the instructions as they relate to you. The system will prompt you for next steps if you choose the wrong link.
 - **LOGIN button:** If you know you have an account and know your account email and password, enter them and click this button to continue.
 - **New Job Seeker Account link:** If you have never participated in Connect2Careers or SummerWorks, click this link to create a new account. When you follow this link, you will be asked a few follow-up questions to confirm you do not already have an existing account before you are sent to the Create C2C Job Seeker Account page.
 - **Forgot/Reset Password link:** If you have an account, but you cannot remember your password, then click this link and follow the prompts to reset your password. You must know the email on the account and be able to access that email account to reset your password.
 - **HELP button:** If you know you have an account, but are unable to access your email to retrieve your password reset or you are experiencing another issue with the login and new account processes, please click this link to get assistance from program staff.

- Once logged in, review and/or update your information on the following tabs to be sure it is current: My Account, My Contact Info, My Education/School Info, and My Community Programs pages.



- Go to the My Progress Tab / PAID Internship Opportunities / SummerWorks YYYY and check the box **Yes, I would like to participate**.



- View the **My SummerWorks 20YY Progress** section to see your current progress as it relates to this program. As you are completing these elements, they will automatically be checked by the system.

If you believe you have finished something that is not showing as checked/complete, then please click the Help button in the upper right corner and let us know so we can help to resolve it quickly.

MY CONNECT2CAREERS ACCOUNT

My Progress | My Account | My Contact Info | My Education / School Info | My Community Programs | My Participant Agreements

My personal portal to work readiness training, jobs, internship and other training and educational opportunities.

My Connect2Careers Progress

- Create Connect2Careers Account
- [Sign Agreement](#): Connect2Careers Job Seeker Account Agreement
- [Parent/Guardian Signs Agreement](#): Connect2Careers Job Seeker Account Agreement
- Sign-up for WRT 101: Work Readiness Training in [LaunchPath](#)
- Attend and Successfully Complete WRT 101: Work Readiness Training (details in [LaunchPath](#))
- Begin matching and applying to jobs in [LaunchPath](#)
- Accept job offers in [LaunchPath](#)

My SummerWorks 2019 Progress

- Create Connect2Careers Account
- [Sign Agreement](#): Connect2Careers Job Seeker Account Agreement
- [Parent/Guardian Signs Agreement](#): Connect2Careers Job Seeker Account Agreement
- [Sign Agreement](#): Work-Based Training Program Participant Agreement
- [Parent/Guardian Signs Agreement](#): Work-Based Training Program Participant Agreement
- Sign-up for WRT 101: Work Readiness Training in [LaunchPath](#)
- Attend and Successfully Complete WRT 101: Work Readiness Training (details in [LaunchPath](#))
- Sign-up for WRT 102: Orientation & HR Paperwork in [LaunchPath](#)
- Attend and successfully complete WRT 102: Orientation & HR Paperwork (details in [LaunchPath](#))
- Begin matching and applying to internships in [LaunchPath](#)
- Accept internship offers in [LaunchPath](#)

PAID Internship Opportunities

SummerWorks 2019

- You are participating in SummerWorks 2019
[Opt-out from SummerWorks 2019](#)

A great opportunity for young adults that have little or no work experience. If you are interested in a paid summer internship and willing to work with a career coach and employer to set goals, check the box above to get started and track your progress!

Other Opportunities

No other opportunities available at this time. Check back later!

LaunchPath

Go to LaunchPath Job Seeker Profile

Weekly Progress Sharing

You are not currently sharing your weekly progress.